



Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	10.03.2011 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Denise Berkshire

ATTENDEES

Parks & Recreation Board	Council Liaison
X David Scheirman, Chair	X Bill Butterfield, City Councilor
X David Bonfiglio, Vice Chair	
X Brian Stecher	City Staff
X Thad Overturf	X Kristen Switzer, Community Services Director
X Frank Funk	X Denise Berkshire, Event & Volunteer Coordinator
Marney Jett	
Lynn Snyder	
X Mary Reid	
X Lu Vanderburg	

MEETING NOTES

1. **Call to Order/Roll Call (Scheirman)**

- The meeting was officially called to order at 7:00 pm.

2. **Adjustments to the Agenda (Scheirman)**

- No adjustments were made to the agenda.

3. **Citizen Comment (Scheirman)**

- Noreen O'Connor of 17511 SW Heatherwood Lane thanked the PRB for the opportunity to comment and submitted her comment in writing (see record). O'Connor's house looks directly into Woodhaven Park and she observes both positive and negative activities occurring in the park. O'Connor has a history of being involved with Woodhaven Park. She participated in the request to add garbage receptacles and relocated the portable restroom. She recalls the Woodhaven Park Master Plan having "passive use" with open, grassy play areas, walking etc. O'Connor does not recall the plan including formal ball fields. Parking at Woodhaven Park is an issue, and traffic is dangerous due to speeding vehicles and passenger drop off and pick up. Skateboarders routinely use the hill to ride down, which creates challenges with vehicles. When there is formal use at the park, the streets are very busy. O'Connor would like to request no ball fields or ball field lights due to the negative impact. Security is also a problem at the park. The dusk closure is not enforced, the tree area needs to be managed, and O'Connor has observed inappropriate behavior as well. There is quite a bit of congestion at the intersection of Pinehurst St. and Sunset Blvd. People are using the new grass area as an off-leash dog run. O'Connor would like the PRB to consider security, parking, and current use when planning for

additional amenities. She would like to be informed during each stage of the planning process.

- Rod Kerr of 23449 SW Richen Park Terrace at the east end of Woodhaven Park. Kerr is here this evening to inquire about what the PRB is considering for the Woodhaven Park.
- Victoria Poarch of 15836 SW Willow Drive has lived in Sherwood a while and likes the city. She is excited to hear about a dog park and supports the idea of a dog park at Snyder Park.
- Jan Chambers of 16241 SW Villa Road lives directly next to the Stella Olsen bike path. She is looking forward to the discussion of a dog park.
- Cindy Stang of 2332 SW Sherk Place is interested in an inventory of land that the City of Sherwood owns which may be considered for a dog park rather than renting a location. Staff explained that if a location was selected, it most likely would be an existing developed park which has been identified for that type of use. City parks are listed on the City's website [www.sherwoodoregon.gov].

4. Approval of August Minutes (Scheirman)

- *Mary Reid motioned to approve the August 2011 minutes as corrected. David Bonfiglio seconded. All in favor; motion passed.*

5. Woodhaven Park – Phase 2 (Scheirman/Switzer)

- Scheirman shared a brief history of Woodhaven Park. The park was developed in the late 1990s and has not yet been completed due to the lack of funding. The PRB would like to complete the projects that have been started including Woodhaven Park. Stella Olsen has been completed with exception of the trail system which is being currently worked on.
- Scheirman explained that restrooms have been a discussion topic, but they are currently not a priority at this time due to cost. Scheirman shared rough cost estimates with the citizens for context.
- The PRB and public members split into three groups and discussed amenities and priorities. After review, each group shared their prioritized amenity list.
 - **Group # 1** – With current funding challenges in mind, this group generated a list of inexpensive ideas:
 1. Picnic tables and sitting areas together (without a shelter)
 2. Additional garbage receptacles and animal waste bag dispensers
 3. A community garden area with raised beds constructed by boy scouts
 4. 4-square wall area for 10 – 13 year olds (“sport court on a budget”)
 5. Possible small gravel parking area at the location designated on the Master Plan
 - **Group #2**
 1. Path and bridge over the wetland area connecting Woodhaven Park to the Woodhaven Trail System
 2. Porto-potties are fine, but it would be helpful to have a few more
 3. Sport court relocated to the middle of the park next to the parking area on the Master Plan to reduce noise
 4. Parking needs to be considered due to safety issues when folks are getting out of cars
 5. Wooded area managed (thinning to reduce fire hazards and safety issues)
 6. Security lighting/enforcement
 - **Group #3**
 1. Trails connecting Woodhaven Park to the Woodhaven Trail System
 2. Picnic shelter – there is only one tree for shade
 3. Identifying an area for a single stall restroom (optional)
 4. Water fountain for safety

5. Keep open space

- The citizens unanimously feel that Woodhaven Park is not a good location for a dog park.
- The PRB discussed reviewing the amenity list and updating it with the feedback from tonight's meeting.
- *Mary Reid moved to table the Woodhaven Park Amenity List until the next meeting. Thad Overturf seconded. All in favor; motion passed.*

6. Dog Park Update/Discussion (Scheirman/Switzer)

- The PRB discussed the advantages and disadvantages of the PGE property for a dog park.
- Switzer shared that the new ¾ acre Tualatin dog park cost \$35,000 for fence and chips. The City of Tualatin owned the land prior to developing it into a dog park.
- Scheirman shared a resource called *Establishing a Dog Park in your Community* from the American Kennel Club. [www.akc.org/canine_legislation/dogpark.cfm]
- *Brian Stecher motioned that the PRB recommend to City Council to eliminate/reconsider the PGE property as a dog park on the Adams Ave North Extension – Preferred Concept Plan. Mary Reid seconded. All in favor; motioned passed.*
- The PRB discussed a City licensing fee as an optional funding source for a dog park. The group concluded that enforcement would be difficult and generally all dog parks are free.
- The PRB will consider Snyder Park, the forested area at Pioneer Park and Stella Olsen's hill area below the upper parking lot at a future meeting

7. Reports

Public Works Monthly Report (Switzer)

- Public works is requesting tree removal at two locations (see record). The first tree for removal is a dead Douglas fir located behind 17838 SW Heatherwood Lane. The second request is for three trees (two Douglas firs and one big leaf maple) in the open space at 20991 SW Wagon Train. This request is to protect person, property. New trees will be replanted at both locations.
- *Thad Overturf moved to approval tree removal as presented. Frank Funk seconded. All in favor; motion passed.*
- In the coming months, Craig Sheldon will present future maintenance issues (e.g. turf replacement) to the PRB.
- This evening the PRB learned that trees that were planted at the back of Woodhaven Park are being damaged by nutria or beaver.

Recreation Monthly Report (Switzer)

- There is no report at this time. The September Recreation Report will be included at the November meeting.

Tonquin Trail Update (Stecher)

- The Tonquin Trail Steering Committee met on 9/20/11 for the first time in a year. The committee arrived at segment alignment for the Tonquin Trail (see record). The Planning Department will present this to City Council on 10/20/11 for approval.
- Switzer thanked Stecher for his continued work and commitment representing the PRB on this project.

8. Council update (Butterfield)

- Tomorrow evening after City Council there will be a farewell celebration for City Manager Jim Patterson who has accepted the position of City Manager in Corvallis, Oregon. Tom Pessemier from Community Development is the newly appointed City Manager Pro Tem. The goal is to have a seamless transition.

- Tomorrow Butterfield and Switzer will be on an interview panel for the Sherwood Community Center contractors.
- Butterfield will also be meeting with Craig Sheldon and Lance Gilgan to identify opportunities for funding and work to be completed in city parks.

9. Other

- Overturf suggested that as the City grows and adds trails, creating a volunteer park/trail enforcement would be beneficial. He has participated in this type of program and the volunteers wear a uniform and badge to provide visual enforcement, but do not issue citations. The group discussed the type of duties these volunteers would be responsible for and the requirements for establishing the program and managing volunteers.
- Switzer shared that staff have looked at funding a park ranger, but without a budget it was not adopted.
- The PRB supports this idea and Butterfield will share their support with City Council. Overturf offered to do some research and explore how other communities manage these types of programs. He will bring his findings back to the PRB.

10. Next Meeting/Adjourn

- **Next meeting date:** The next meeting will be held on Monday, November 7, 2011 at 7:00 pm at City Hall
- **Adjourned at 8:47 pm**